

**Elk Rapids District Library Board of Trustees**  
**Meetings for September 14th, 2023**  
**5:00PM @ Government Center, 315 Bridge St, Elk Rapids**

Call to Order

- 1) Approval of Agenda [Action]
- 2) Public Comment - Any citizen who wishes to address the Library Board on a matter may speak at this time. Persons addressing the Board may state their name, address and if applicable, their affiliation. A three-minute limitation applies.
- 3) Trustee Training: Digital Collections
- 4) Consent Agenda - *The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action.*
  - a) Minutes – August 10th, 2023
  - b) Treasurer's Report and Approval of Bills
- 5) Correspondence
- 6) Unfinished Business
  - a) Discussion of PR/Marketing Strategies
  - b) Architectural Services Proposal (Action Item)
  - c) Building updates:
    - i) Inspection
    - ii) Title Search
    - iii) Environmental
  - d) Material Selection Policy (Action Item)
- 7) New Business
  - a) Audit
  - b) Budget Amendment
  - c) Strategic Goals Progress
- 8) Director's Report
- 9) Standing Committee Reports
  - a) Personnel Committee – Pollister Amos, Atkinson, Petrovich
  - b) Financial Committee – Atkinson, Pollister Amos, Weber
- 10) Ad Hoc Committee Reports
  - a) Building Committee – Hults, Stephenson, McAuliffe
  - b) Strategic Planning Committee – Stephenson, Weber, Wonch
- 11) Friends Report
- 12) Public Comment
- 13) Board Comments
- 14) Adjourn