

Elk Rapids District Library Board of Trustees
Meeting Agenda for December 18th, 2023
5:00PM
@ Government Center, 315 Bridge St, Elk Rapids

- 1) Call to Order
- 2) Approval of Agenda [Action]
- 3) Public Comment - Any citizen who wishes to address the Library Board on a matter may speak at this time. Persons addressing the Board may state their name, address and if applicable, their affiliation. A three-minute limitation applies.
- 4) Trustee Training:
- 5) Consent Agenda - *The purpose of the Consent Agenda is to expedite business by grouping non-controversial items together to be dealt with by one board action without discussion beyond asking questions for simple clarification. Any board member may ask that any item on the Consent Agenda be removed and placed elsewhere on the agenda for discussion. Such requests will be granted. If an item is not removed, the Consent Agenda is approved by a single board action.*
 - a) Minutes – November 9th, 2023
 - b) Treasurer’s Report and Approval of Bills
- 6) Correspondence
- 7) Unfinished Business
 - a) Director Evaluation
 - b) Gifts and Donation Policy: Foster Swift
- 8) New Business
 - a) Architectural plans and cost estimate for Traverse Bay Manufacturing Building
 - b) Communication Team update (Petrovich)
 - c) Fund Balance Policy: Library of Michigan guide
- 9) Director’s Report
- 10) Standing Committee Reports
 - a) Personnel Committee – Pollister Amos, Atkinson, Stephenson
 - i) Recommendation of pay rate increase for 2024-2025 fiscal year
 - b) Financial Committee – Atkinson, Pollister Amos, Weber
- 11) Ad Hoc Committee Reports
 - a) Building Committee – Hults, Stephenson, Atkinson
 - b) Strategic Planning Committee – Stephenson, Weber
- 12) Friends Report
- 13) Public Comment

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- 14) Board Comments
- 15) Adjourn