

**Personnel Committee  
Meeting Notes  
September 20, 2021**

**Committee Members:**

Julia Pollister Amos – ER Twp. – Chair

Liz Atkinson – Milton Twp.

Chuck Schuler – Village

Nannette Miller – Director

The meeting was called to order at about 10:30 am with all members present. The committee first reviewed the Director Evaluation Form and made a few minor grammatical changes. That will be on the agenda for the October 14 board meeting for discussion and approval by the board.

The discussion then turned to the draft Employee Handbook supplied by attorney Mike Blum. The committee went through it quickly, making minor changes. If the final draft is ready that will also be brought to the board at the October meeting.

It was decided the Personnel Committee did not need to schedule another meeting at this time.

There was one public comment from Barb Johnson.

The meeting adjourned at approximately 12:00 pm.