

Approved 11/10/2016

Elk Rapids District Library Board meeting minutes

Regular October meeting, October 13, 2016

1 Call to order

Meeting was called to order by Thom Yocum at 4:30pm and quorum was established.

Present: John Ferguson (acting secretary), Diane Geddes, Barbara Johnson, Jane Lund, Judy Passon, Tom Vranich, Thom Yocum and Nannette Miller, Library Director

Absent: Ellen Welch

Guests signed in: Elaine Glowicki, Christine Peterson, Kathleen Peterson, Diane Richter. Two other guests did not sign in. Sharon Bacon attended as representative from the Friends of the Library

2 Agenda

D. Geddes moved with B. Johnson support to approve the agenda. **Passed unanimously, no discussion**

3 Minutes

B. Johnson moved with T. Vranich support to approve the minutes from the September meeting. **Passed unanimously, no discussion**

4 Public Comment

Elaine Glowicki spoke to her desire to see the library remain at the Island House without improvements to the property, her opinion on the Open Meetings Act and particularly the 18-hour rule, and her desire to see some signage that would welcome people to future meetings.

Trisha Perlman spoke to her desire to have Nannette Miller not come up to her at any future event.

Diane Richter stated that a professor from EMU named Ted Ligibel had cancelled his scheduled event.

5 Treasurer

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D. Geddes made oral comment on her report. J. Lund moved with J. Passon support to approve the listed expenditures. **Passed unanimously, no discussion**

6 Correspondence

None reported

7 Director's Report

N. Miller spoke to a Google analytics report showing a marked increase in hits on the webpage for improvement. She reported that the door count function suffered an interruption and the history for the past month was lost. There was light discussion on additional categories in the Google analytics report.

8 Committee Reports

a—Policy

Policy drafts were reviewed. Light discussion followed on sending the proposed language to an attorney

b—Finance

no report

c—Planning

T. Yocum introduced the fundraising proposal from Zrimec and Wick, who had met with the planning committee. Further discussion ensued under new business, *Infra*

d—Personnel

no report

9 Friends Report

Sharon Bacon reported the Friends are doing well and are happy with their fundraising and Book Cellar efforts. Baffling Bill was a hit as a program by every measurable account. The Board thanked the Friends for their efforts and all they do.

10 Unfinished Business

a—Foundation repair

Monday, October 17, the Village will discuss a funding proposal to make repairs on the building foundation. The current concept states the library will close for a few hours to jack up the building to allow for the work and again to lower the building onto the repaired foundation. The library will remain open otherwise

b—Circulation policy

The Ad Hoc committee met but declined to recommend action at this time regarding any revisions to this policy. There is talk among libraries of establishing reciprocal borrowing agreements among area libraries. It was noted that Kalkaska will grant a card to anyone.

c—Process timeline revision

This item was passed over in favor of new business

d—Review strategic plan progress

This item was passed over in favor of new business

11 New Business

a—Zrimec and Wick proposal

T. Yocum led a discussion on understanding the project. The materials provided by Zrimec and Wick included a proposed budget figure, curricular vitae of the key players, a proposed timeline, and key elements of the action items. Money to fund the proposal would come from the Heffer Gift and not from tax dollars.

There was discussion on the value of such work, the costs of various line items within the proposal, the value, if any, of work that has already been done. T. Yocum invited public input, which focused on how committee works gets done relative to the whole board. It was noted that committees never reach a quorum of the board, which is why there is no violation of the Open Meetings Act for committee work.

There was continued discussion on how and whether previous work would need to be reported. There was discussion on focus groups and other input meetings, but it was

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noted that prior meetings of that type were not well attended. It was noted that the Island House would remain on the historic registry.

B. Johnson moved with T. Vranich support to accept and pursue the proposal at a price not to exceed \$9625. There was additional discussion on the value of the first phase of the proposal. **Passed unanimously**

b—Torch lake township

N. Miller noted the need for the annual request to Torch Lake Township for their continued contribution was upon us. Discussion centered on the language of the letter from our board president to the township.

c—Audit report

The audit was received. It arrived after the September meeting. The audit noted that the library added to the fund balance.

J. Lund moved with B. Johnson support to accept the audit. **Passed unanimously, no discussion**

d—Christmas decorating party

The party will happen on December 3. There was light discussion on who could attend.

12 Board Comments

T. Yocum raised a question about interest in a site walk. A special meeting was called for Monday October 17, at 4:30 pm for the purpose of choosing a preferred direction from the 4 design strategies.

13 Adjourn

Meeting was adjourned at 5:50 pm