

APPROVED 12/10/2015

Regular Meeting Minutes
Elk Rapids District Library Board of Trustees
November 12, 2015

President Tom Vranich called the regular monthly meeting of the Elk Rapids District Library Board of Trustees to order at 4:30 PM.

Members Present: Diane Geddes, Barb Johnson, Jane Lund, Tom Vranich, Ellen Welch, Thom Yocum and Nannette Miller, Library Director.

Members Absent: John Ferguson, Judy Passon

Also Present: Susan Calkins – Friends of the Library liaison

Approval of Agenda

M/S by Johnson/Geddes to approve the November agenda. **Approved.**

Approval of Minutes

M/S by Geddes/Johnson to approve the October minutes. **Approved.**

Public Comment: None

Financial Report

M/S by Yocum/Lund to approve checks numbered 26521 - 26547, 2 debits and 1 EFT written in October against the General Fund. **Approved.**

Correspondence: Green ER requested a contribution toward author expenses. It was suggested that ERDL would be willing to purchase additional copies of book for the collection. It was also stated that the last Author Program at Historical Society earned \$200 for the Society.

Director's Report: MeLCat will be down from November 18 through December 11 for server migration. Currently, we have architect interviews on Nov. 5, 12 and 19. There is the possibility of one more interview in December. Nannette attended a roundtable meeting with Michigan Municipal League to help in search for new Village Manager. There are outstanding fees and fine totaling almost \$8000. Nannette thinks it is time to sign up with Unique Management Systems. We will discuss this later in meeting. Just as an FYI – Traverse City District Library and Kalkaska District Library are leaving the current cooperative and joining the Northern Library Cooperative. Nannette will research such a move.

Committee Reports

Policy: No Report – meeting to be set up

Finance: No Report - meeting to be set up

Building: No Report – meeting to be set up

Friends Report: Susan Calkins reported Friends have had their last meeting of the year. They will again have meetings starting in April or May. The Friends have an agreement with the ERDL that they like. The sculpture is progressing. Plans for the sculpture dedication are progressing and they are looking at June 12 at 2:00 p.m. as the date and time. Margaret McCormick will be the new secretary.

Unfinished Business

Agreement with Friends: M/S by Yocum/Johnson to accept agreement between The Friends of the Library and ERDL as presented. **Approved**

Deed restrictions question: The letter of October 13, 2015 is being referred to the Building Committee.

New Business

Director Health Insurance: Options for Library Director's 2016 insurances was presented.

Unique Management Systems: M/S by Johnson/Lund to use Unique Management Systems as a collection agency. **Approved**

Board Comments: None

Adjournment

The meeting was adjourned at 5:34 PM. The next regular meeting will be held on December 10, 2015 at 4:30 PM in the library conference room.

Respectfully submitted,

Ellen Welch
Recording Secretary

Copies of the approved minutes for the previous month's regular meeting and any special meetings that occurred will be sent to the Village of Elk Rapids and the Townships of Elk Rapids, Milton and Torch Lake.