

Approved 4/14/2016

Regular Meeting Minutes
Elk Rapids District Library Board of Trustees
March 10, 2016

1. Vice President Thom Yocum called the regular monthly meeting of the Elk Rapids District Library Board of Trustees to order at 4:30 PM.

Members Present: John Ferguson, Diane Geddes, Jane Lund, Judy Passon, Ellen Welch, Thom Yocum and Nannette Miller, Library Director.

Members Absent: Barbara Johnson, Tom Vranich

Also Present: Sandi Gray – Friends of the Library Representative

2. Approval of Agenda

M/S by Welch/Geddes to approve the March agenda as amended. **Approved.**

3. Approval of Minutes

M/S by Geddes/Passon to approve the February 2016 minutes. **Approved.**

4. Public Comment and/or Slated Petitioner Request: None

5. Treasurer's Report & Approval of Bills

M/S by Welch/Ferguson to approve checks numbered 26632 - 26662, two debits and one EFT written in February against the General Fund. **Approved.**

6. Correspondence: None

7. Director's Report: March is reading month, 8 elementary classes visited this month. This month Nannette will present a Resolution to request that we be accepted as members of Northland Library Cooperative. A budget amendment is being requested for the Technology (Hardware) line. After years of use, the laptops cannot be upgraded. The Library would like to purchase 6 new laptops. In addition, Nick Carpenter, our Technology Coordinator, is working on upgrading the desktop computers.

8. Committee Reports

Policy: None.

Finance: None

Building: The proposals have been received from both firms. The committee will meet to go over the proposals prior to the April meeting.

Personnel: None

9. Friends Report: Sandi Gray reported they have a logo and will use it on membership forms and bags. The sculpture project is ongoing.

10. Unfinished Business

M/S by Ferguson/Geddes to adopt the Resolution to request membership in the Northland Library Cooperative effective October 1, 2016. **APPROVED**

11. New Business

a. Appoint Investment Officer: Dianne Geddes appointed as Investment Officer

b. Select Auditor, Banks, Insurance Carrier: M/S by Ferguson/Passon to name Mason, Kammermann & Rohrback,PC as Auditor, Alden, Chemical and Fifth Third as Banks and Michigan Municipal League as Insurance Carrier. **APPROVED**

c. Appoint Committees: All current standing committees will remain the same. M/S by Geddes/Passon to move the Personnel Committee from an ad hoc committee to a standing committee. **APPROVED** Dianne Geddes, Barbara Johnson and Judy Passon appointed as members of Personnel Committee.

d. New Trustee Orientation: It was decided to invite Mary Edens to present a Board Trustee's training.

e. Review and adopt goals for the year: Discussion will continue in April.

f. Budget Amendment: M/S by Ferguson/Welch to amend budget to put \$6,000.00 in Technology Support Hardware line for new computers. **APPROVED with one abstention**

g. TART Trail resolution: Free discussion on the appropriateness of adopting a Resolution for TART. No action taken. We wish them well.

h. MDOT Library Sign: Tabled until the April meeting for cost clarification.

12. Board Comments: None

13. Adjournment

The meeting was adjourned at 5:27 PM. The next regular meeting will be held on April 14, 2016 at 4:30 PM in the library conference room.

Respectfully submitted,

Ellen Welch
Recording Secretary

Copies of the approved minutes for the previous month's regular meeting and any special meetings that occurred will be sent to the Village of Elk Rapids and the Townships of Elk Rapids, Milton and Torch Lake.