

Approved 08/11/2016

Regular Meeting Minutes  
Elk Rapids District Library Board of Trustees  
July 14, 2016

1. The regular monthly meeting of the Elk Rapids District Library Board of Trustees was called to order by President Tom Vranich at 4:30 PM.

**Members Present:** John Ferguson, Barbara Johnson, Diane Geddes, Judy Passon, Tom Vranich, Ellen Welch, Thom Yocum and Nannette Miller, Library Director.

**Members Absent:** Jane Lund

**Also Present:** Susan Calkins, Elaine Glowicki, Trish Pearlman, Dianne Richter, Amy Moore, Glen Kriese

**2. Approval of Agenda:**

AdHoc Committee has recommendation. M/S by Geddes/Yocum to approve agenda as amended. **Approved**

**3. Approval of Minutes**

M/S by Geddes/Johnson to approve the June 9, 2016 minutes as amended with correction of Committee title from Building to Planning. **Approved.**

**4. Public Comment or Slated Petitioner Request:** Four citizens shared questions and concerns concerning the Library Improvement Project.

**5. Treasurer Report & Approval of Bills**

M/S by Yocum/Geddes to approve checks numbered 26763-26803 with exception of voided 26763-26767, one ETF to IRS and two debits written in June against the General Fund. **Approved.** Finance actions taken in June were shared.

**6. Correspondence:** None

**7. Director's Report:** Summer Reading Program is off to a good start. Donations were received from Becky Lancaster and are being used as prizes for the Summer Reading Program. There seems to be a lot of misinformation circulating about our improvement project. If you don't know an answer, please refer the person to Nanette. After a successful 90 day trial, it was decided to stay with Unique Management Services to retrieve overdue materials. ERDL has received materials back or payment for lost items. Brad is still waiting for a structural engineer to come and assess the foundation problem. We will get tax monies back from the Edward Jones investment.

**8. Committee Reports**

**a. Policy:** Two policies were reviewed with no updates needed. Work is being done on the Meeting Room, Internet and Trustee Ethics/Code of Conduct Policies.

**b. Finance:** No Report

**c.Planning:** Waiting for architect's notes from last visit. Committee meeting was requested for and set for Tues. afternoon.

**d. Personnel:** No Report

**e. AdHoc:** Non Resident Policy (Free Card) was presented.

Ellen Welch stepped out from 5:33 – 5:35 PM

**9. Friends Report:** Susan Calkins reported that Cathy Walle is the new Fundraising Chair. The Friends now have 55 paid members.

#### **10. Unfinished Business**

**a. Building Foundation Damage/Repair:** Nothing new to report.

#### **11.New Business**

**a. Review of Architect's Visit:** Additional ideas shared. Next Public Meeting is set for Aug. 11, 2016 at 7 pm. Public Meeting to be held at the Harbor Pavilion.

**b. Sharing Information:** Discussion on collection of information that can be shared was held. Further discussion to be held at Planning Committee meeting next week.

**12. Board Comments** – John Ferguson made suggestions concerning public comments.

#### **13.Adjournment**

The meeting was adjourned at 6:00 PM. The next regular meeting will be held on August 11, 2016 at 4:30 PM in the library conference room.

Respectfully submitted,

Ellen Welch  
Recording Secretary

Copies of the approved minutes for the previous month's regular meeting and any special meetings that occurred will be sent to the Village of Elk Rapids and the Townships of Elk Rapids, Milton and Torch Lake.