

Approved 8/13/15

Regular Meeting Minutes
Elk Rapids District Library Board of Trustees
July 9, 2015

The regular monthly meeting of the Elk Rapids District Library Board of Trustees was called to order by President Tom Vranich at 4:30 PM.

Members Present: John Ferguson, Barb Johnson, Jane Lund, Judy Passon, Tom Vranich, Ellen Welch, Thom Yocum and Nannette Miller, Library Director.

Members Absent: Diane Geddes

Also Present: Susan Calkins

Approval of Agenda

M/S by Johnson/Yocum to approve the agenda. **Approved.**

Approval of Minutes

M/S by Yocum/Lund to approve the June minutes. **Approved.**

Public Comment: Susan Calkins updated the Board on the progress the Friends of the Library have made toward a 501(c)(3) status. The Friends have a director and a 7 member board. In addition, they have completed the mission and purpose statements.

Financial Report

M/S by Ferguson/Johnson to approve 37 checks numbered 26390-26426, 1 ETF to the IRS and 2 debits written in June against the General Fund. **Approved.**

Correspondence: None

Director's Report: The Friends of the Library had a productive June meeting. In addition to electing a Board, they made contributions in support of publicity and the Library's Harbor Days children's event. The first Summer Reading Program activity was a success with over 140 children and adults attending. The use of the Mango Languages program has dropped dramatically. The ERDL annual audit is now underway.

Committee Reports

a. Policy: No report

b. Finance: No report

c. Building: Shared the Power Point to be presented to the Elk Rapids Village Council on July 20,2015

Unfinished Business

a. Non-Resident fees: After discussion, it was tabled to August. Currently the Non-Resident fee is \$20 per year.

b. Meeting with Charlevoix fundraisers: Available ERDL Board members, Friends members and fundraisers from the Charlevoix Library will meet in Charlevoix on July 16,2015 at 10:00 a.m.

New Business

a. M/S by Johnson/Yocum to add “Contacting a board member about a work related complaint” to Section 5 F – Grounds for Disciplinary Action in the Employee Handbook.

Approved

b. M/S by Lund/Passon to elect Thom Yocum as Vice President. **Approved**

c. The Chair appointed Ellen Welch to the Policy Committee.

Board Comments: None

Adjournment

The meeting was adjourned at 6:05 PM. The next regular meeting will be held on August 13 at 4:30 PM in the library conference room.

Respectfully submitted,

Ellen Welch
Recording Secretary

Copies of the approved minutes for the previous month’s regular meeting and any special meetings that occurred will be sent to the Village of Elk Rapids and the Townships of Elk Rapids, Milton and Torch Lake.