

NOTES from the Elk Rapids District Library Search Committee Meeting at 11:00AM on Wednesday, May 11, 2022, held at the Village Board Room at the Governmental Center 315 Bridge Street, Elk Rapids, Michigan 49629

Committee members: Liz Atkinson, Julie Brown, Camille Campbell, Char Gretel, Aaron Hill, Julia Pollister Amos, Dianne Richter, and Nancy Wonch

Attending: Liz Atkinson, Aaron Hill, Julia Pollister Amos, Dianne Richter, and Nancy Wonch

Absent: Julie Brown, Camille Campbell, and Char Gretel

Audience: Tom Stephenson

The meeting was recorded and posted on the library website.

1. Call to order – by Pollister Amos at 10:58 am
2. Approval of the agenda –
MOTION: by Wonch/Richter to approve the agenda
Motion Carried.
3. Zoom interview with Brian Hare and Karen Miller (the firm's owner) from Bradbury Miller Associates - They have worked for several larger Michigan libraries. They discussed the procedures that they follow during the search process and emphasized that they will match to our specific needs. Their explanation was well prepared and extensive so that it answered most of the committees' questions before we could ask them. Their usual timeline is 3 ½ to 4 months to hire. Cost is \$25,000.00 and they guarantee a one year free "re-search" if the chosen candidate does not prove to be successful. We have asked them to prepare a formal quote. They left the Zoom meeting at 11:45am. Everyone attending committee was quite impressed with their presentation.
4. Further discussion of job description – the committee will continue to come up with their "top priority" items for job posting description as well as the general job description for the director
5. Meeting Schedule – next meeting is at 12:00 noon on May 18th at the Village Council Board room 315 Bridge Street – another Zoom interview with Pyramid Consulting
6. Public Comment - 3 minute limit per person - Tom joined at the mike to ask questions and make comments during the Zoom interview
7. Adjourn – by order of the chair at 11:54 am