

**Elk Rapids District Library
Library of Things Lending Policy**

1. Patrons must have a valid Elk Rapids District Library card in good standing – no overdue items or unpaid fines or fees.
2. Patrons must be 18 years or older to check out items from the Tools collection.
2. Patrons may check out 1 item for 7 days with 1 possible renewal for an additional 7 days.
3. Things must be returned to a staff person at the circulation desk.
4. STEM Kits must be returned in the same container and configuration as it was when checked out.
5. The Patron is responsible for costs associated with loss or damage to the STEM Kit or any of the components in the STEM Kit. If a complete kit is lost or damaged to the extent it is unusable, the patron will be billed the full retail cost of the kit and container, plus a \$10 Processing Fee. If any individual components of the kit are lost or damaged the patron will be billed \$5.00 for each lost or damaged component, up to the total replacement cost of the kit.
6. STEM Kits may contain small pieces that are not suitable for children under 3.